### teed saunders doyle | chartered professional accountants & advisors

We have an immediate opening for a full time Senior Accountant to join our Fredericton office.

As a Senior Accountant, you will provide audit, accounting, and tax services to a wide range of clients across multiple industries. Senior Accountants at Teed Saunders Doyle are provided ongoing mentorship and training by the partners and managers to assist with their ongoing professional development.

At Teed Saunders Doyle, we work hard to deliver exceptional service and excellent value to our clients, and we like to have fun doing so. In other words, we take our work seriously— but we don't take ourselves too seriously. We believe in investing in our employees by providing ongoing training, business tools and an attractive compensation package, which includes a health plan, a pension plan, and Friday afternoons off all summer long. If you want to develop your career in a fast-paced, fun, and collegial atmosphere, we are the right fit for you.

# Applicants should have the following qualifications:

- University Degree or College Diploma with a concentration in Accounting
- Minimum 3 years of experience in accounting
- CPA designation or enrolled in the CPA program

# As a Senior Accountant in our Firm your responsibilities will include:

- Providing accounting services such as audit engagements, review engagements and compilations engagements
- Planning, preparation and execution of financial statements with appropriate note disclosures
- Analysis and completion of corporate and personal income tax returns
- Working with clients under varying reporting frameworks across different industries and sectors
- Working closely with clients and providing exceptional client service

# Preferred applicants will possess the following skills and behaviours:

- Strong technical expertise in accounting and tax
- Emerging leadership skills
- Proficiency with Caseware, TaxPrep, or other equivalent accounting software
- Proficiency with MS Office applications, including Excel, Word and Outlook
- Ability to work independently and as part of a team
- Strong organizational skills with the ability to multi-task and work under pressure
- Strong commitment to excellence and attention to detail
- Excellent written and verbal communication skills
- Proven problem solver with solid analytical skills
- Willingness to be on site for a client when requested

### Salary and Benefits

The salary range for this position varies depending on qualifications and experience, and it is our intention to provide top-of-market salary for this position.

All full-time employees at Teed Saunders Doyle are entitled to the following benefits and more:

- Health plan (employee pays 50% of premiums)
- Pension plan (employer matches employee contributions)
- Friday afternoons off in summer
- Professional development courses paid for by the Firm

To find out more information about our firm, please visit our website at **www.teedsaundersdoyle.com**.

Please submit your resume in confidence to Shelley Morell, Human Resources and Communications Administrator, by email at <a href="mailto:shelleym@tsdcpa.ca">shelleym@tsdcpa.ca</a>

While we thank you for your interest in our firm, only applicants selected for an interview will be contacted.