

We have an opening for a **Staff Accountant (CPA Student)** to join our Fredericton office in May 2020.

As a Staff Accountant, you will provide audit, accounting, and tax services to a wide-range of clients across multiple industries. Staff Accountants at Teed Saunders Doyle are provided ongoing mentorship and training by the partners and managers to assist with their ongoing professional development. As well the Firm supports CPA students throughout the CPA program by paying for all CPA courses and expenses and providing time off to study and take exams.

At Teed Saunders Doyle, we work hard to deliver exceptional service and excellent value to our clients, and we like to have fun doing so. In other words, we take our work seriously— but we don't take ourselves too seriously. As one of “*Canada's Top SME Employers for 2019*”, we believe in investing in our employees by providing on-going training, business tools and an attractive compensation package, which includes a health plan, a pension plan, and Friday afternoons off all summer long. So if you want to develop your career in a fast-paced, fun, and collegial atmosphere, we are the right fit for you.

### **Pre-requisites for consideration**

In order to be considered for the position, applicants should be in the graduating year of their BBA program (with a focus on accounting) at a Canadian university and intend to enrol in the CPA program.

### **Applicants should have the following qualifications:**

- excellent marks in university
- strong analytical and organizational skills
- attention to detail
- excellent communication skills
- ability to work both independently and as part of a team

### **Duties of this position include:**

- Assisting with audits
- Preparing notice to reader and review engagements
- Completing bank and other account reconciliations
- Preparing T1 and T2 income tax returns
- Preparing various tax compliance slips
- Providing ongoing assistance to clients for their accounting system needs
- Completing other accounting related duties as required

## **Salary and Benefits**

The salary range for this position varies depending on qualifications and experience, and it is our intention to provide top-of-market salary for this position.

All full-time employees at Teed Saunders Doyle are entitled to the following benefits:

- Health plan (employee pays 50% of premiums)
- Pension plan (after one year of employment; employer matches employee contributions)
- Friday afternoons off in summer (if with the Firm during prior busy season)
- CPA and Professional development courses paid for by the Firm

To find out more information about our firm, please visit our website at [www.teedsaundersdoyle.com](http://www.teedsaundersdoyle.com).

Please submit your resume in confidence to Andy Clark, Chief Operating Officer, by email at [andy.clark@tsdca.com](mailto:andy.clark@tsdca.com)

While we thank you for your interest in our firm, only applicants selected for an interview will be contacted.