

We have an immediate opening for a **Senior Manager - Tax** to join our Firm in our Fredericton office. The Senior Manager - Tax will join the firm's Tax Group consisting of Tax Partner Jeff Saunders, and managers Stephanie Valcour and Chase Stewart. The Firm's Tax Group works with other partners and staff of the firm to give our clients world class expertise, with a personal touch.

As a Senior Manager - Tax, you will serve a wide-range of clients across multiple industries, and will become a trusted advisor of many of the Firm's clients while continuing your professional development in a supportive environment. Senior Managers at Teed Saunders Doyle are provided ongoing mentorship and training by the partners to assist with their development and have potential to become future partners of the Firm.

At Teed Saunders Doyle, we work hard to deliver exceptional service and excellent value to our clients, and we like to have fun doing so. In other words, we take our work seriously— but we don't take ourselves too seriously. As one of "*Canada's Top SME Employers for 2019*", we believe in investing in our employees by providing on-going training, business tools and an attractive compensation package, which includes a health plan, a pension plan, and Friday afternoons off all summer long. So if you want to develop your career in a fast-paced, fun, and collegial atmosphere, we are the right fit for you.

Pre-requisites for consideration

In order to be considered for the position, applicants must have:

- Post-secondary degree/certificate in business or management
- Chartered Professional Accountant designation
- A minimum of 3 years of experience as a manager focused on tax
- A minimum of 7 years of relevant tax experience, serving a variety of clients
- Completion of the CPA In-depth Tax Program

Applicants should have the following skill sets:

- Superior ethical behaviour and professionalism
- Excellent communication skills – verbal and written
- Outstanding interpersonal skills
- Strong analytical, technical, planning and organizational skills
- Excellent attention to detail, accuracy, and adherence to deadlines
- Able to manage multiple complex projects
- Ability to handle multiple priorities and deadlines

Duties of this position include:Tax Services

- Plan and lead engagements including planning corporate reorganizations
- Present relevant and valuable tax planning ideas to clients to continue growth of the Firm
- Ensure completion of tax compliance requirements on a timely basis (may include federal, provincial, and foreign filings as required)
- Communicate with Canada Revenue Agency and other tax administrations and agencies
- Assist in organizing and managing client audits by CRA or other tax agencies, as well as follow up on any results of audits
- Participate in estate planning for clients: wills, insurance, trusts etc.

Advisory Services

- Act as a liaison between client, partners and staff
- Provide guidance and support to clients with their tax planning in an effort to keep up with opportunities and changing tax requirements
- Anticipate the needs of clients
- Participate in special value added client projects
- Perform duties with the highest standards of client service and professionalism

Salary and Benefits

The salary range for this position varies depending on qualifications and experience, and it is our intention to provide top-of-market salary for this position.

All full-time employees at Teed Saunders Doyle are entitled to the following benefits:

- Health plan (employee pays 50% of premiums)
- Pension plan (employer matches employee contributions)
- Friday afternoons off in summer
- Professional development courses paid for by the Firm

To find out more information about our firm, please visit our website at www.teedsaundersdoyle.com.

Please submit your resume in confidence to Andy Clark, Chief Operating Officer, by email at andy.clark@tsdca.com

While we thank you for your interest in our firm, only applicants selected for an interview will be contacted.